



ST. JANE FRANCES DE CHANTAL PARISH & SCHOOL

ANNUAL REPORT FOR THE FISCAL YEAR (JULY 1, 2014 – JUNE 30, 2015)

Dear Parishioners,

One of the things visitors to our parish often tell me is how beautiful they find our church, school and grounds. We are indeed blessed to have such an attractive place to assemble for prayer and worship, to educate our young, and to gather for activities too numerous to list here. It is through your generous contributions that we are able to maintain and even improve our facilities and programs. Thank you for your dedication to St. Jane de Chantal parish.

Here, in the pages of our annual report you will see a new format, which is a snapshot of our finances, expenditures, and the financial status of some of our parish groups. My hope is that you will be encouraged by what you see and renew your commitment to the work of the Church here in our community. By investing your time, talents, and treasure, you give glory to God through Jesus Christ our Savior.

Gratefully yours,

Fr. Samuel Giese,
Pastor

ST. JANE FRANCES DE CHANTAL PARISH CENSUS		
2014 - 2015		2013-2014
4989/1920	REGISTERED PARISHIONERS / FAMILIES	5013/1937
53	BAPTISMS	57
94	FIRST COMMUNIONS	93
88	CONFIRMATIONS	96
10	MATRIMONY	14
973	ANNOINTING OF THE SICK (INCLUDES SUBURBAN HOSPITAL)	1013
46	FUNERALS	40



You are invited to share your

TIME ♦ TALENT ♦ TREASURE



Saturday & Sunday, September 19 & 20
after all Masses in Caulfield Hall



Start planning
your costume
for the parish

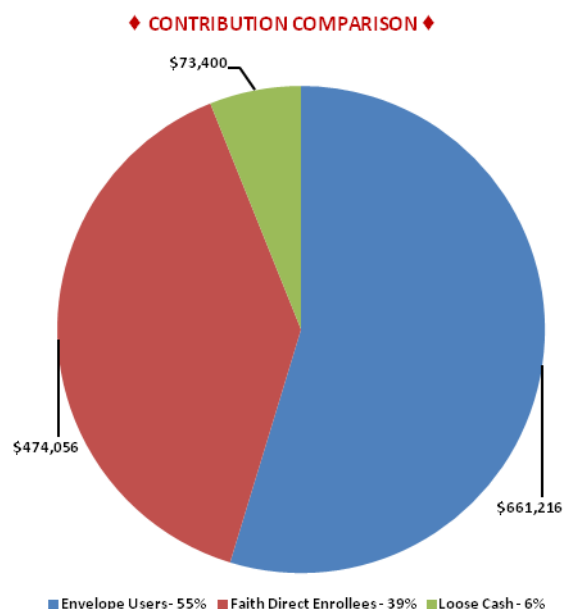
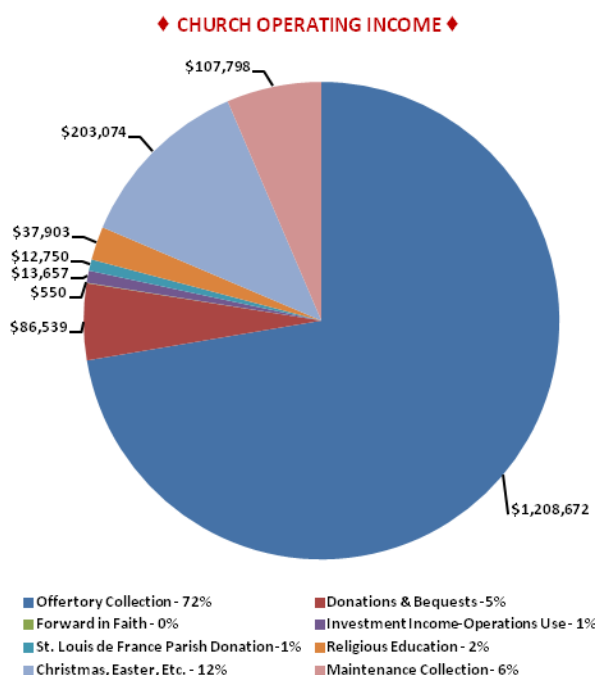
HALLOWEEN PARTY

Saturday, October 24
7:30-11:00 pm
Christopher Hall (Gym)



Financial Highlights for the Parish

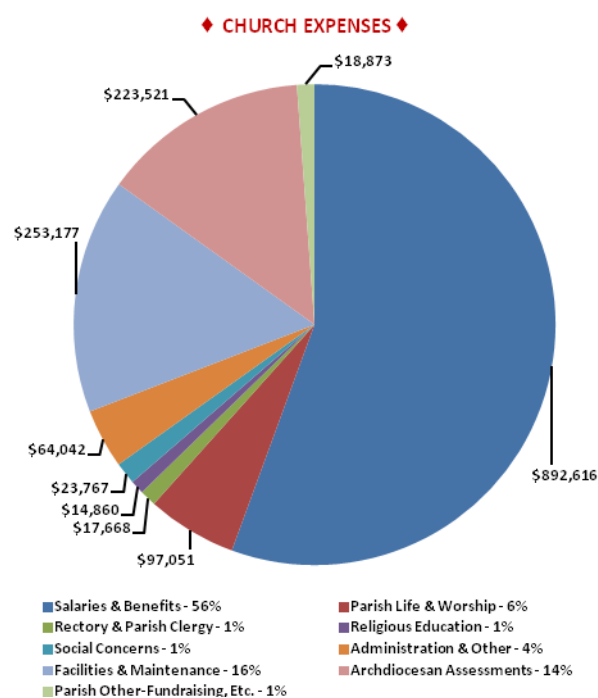
Parish operating revenue totaled \$1,670,943 collected from Offertory, Maintenance, Easter, Christmas and other collections. The first pie chart below shows the dollars and percentage of each revenue source. The second income pie chart shows the dollar amount from contributors that utilize Faith Direct and envelopes for the Offertory collections. The amount of loose cash in the Offertory collection basket is also shown.



The third pie chart documents the parish expenditures. Salaries and benefits of our priests and staff members are over 50% of our expenses. The Archdiocesan assessments account for 13%. Facilities and maintenance combined with capital improvements total 20% of our expenses. This expense includes cleaning contracts, utilities, insurance, building supplies and projects that provide new function, repair damage or replace obsolescent equipment. In the past 12 months some examples of this work have been a new church sound system, mounting of a statue in the church, replacing the office copier, an additional pipe organ feature, replacing floor edging around the altar, roofing repair, and termite damage repair.

Many parts of our parish facilities are over 60 years old and our newest building projects have been operational over 13 years. We are now encountering more projects requiring replacement work due to break downs, obsolescence and new county regulations. It is very important that our operational income collections keep up with the ever increasing expenses of paying our employees including benefits and maintaining our parish structures properly.

Several major parish programs and organizations are highlighted on the following pages.



Parish Life: Liturgy & Music

"Faith grows when it is well expressed in celebration. Good celebrations foster and nourish faith." Music ministry is an integral part of the liturgical celebrations of St. Jane's. Just as Mother Church earnestly desires that all the faithful should be led to full, conscious, and active participation in liturgical celebrations rightly demanded by the very nature of liturgy, it is also calls on individuals to participate in music ministry so that these celebrations may be enhanced. With the assistance of generous patrons, St. Jane's Music Ministry is able to fulfill its mission: providing a wide array of musical programs and opportunities to people of all ages. Music Ministers at St. Jane's live out their faith, give back to their parish, and

The Second Vatican Council called the whole Church to reflect on the role of the laity in the Church. It reminded us that all Christians, by virtue of their baptism, are called to spread the gospel, to continue the work of building the Kingdom of God, and, most especially, to offer worship. St. Jane's provides all parishioners with the opportunity to regularly celebrate vibrant, faith-enriching liturgy, and receive liturgical training, spiritual formation, and theological education. Liturgical ministers at St. Jane's live out their faith, give back to their parish, and answer God's call to serve their neighbors. *Submitted by Russell Weismann.*

STEWARDSHIP OF TREASURE	\$97,051 2014 NON-PAYROLL EXPENSE	\$20,668 HYMNAL INCOME \$18,778 HYMNAL EXPENSES	STEWARDSHIP OF TIME & TALENT	3 CHOIRS	56 CHOIR MEMBERS	134 ALTAR SERVERS	23 USHERS
	\$74,949 2015 NON-PAYROLL EXPENSE	\$2,500 NON-STAFF MUSICIANS		37 LECTORS	95 EXTRAORDINARY MINISTERS OF HOLY COMMUNION	13 CANTORS	
120,000 HOSTS	\$86,620 2016 NON-PAYROLL EXPENSE BUDGET	\$399.10 ADULT CHOIR OPENING BANK BAL \$484.13 CLOSING BANK BAL	1 MUSIC LIBRARIAN	3 CHILDREN'S LITURGY OF THE WORD LEADERS	6 ALTAR GUILD MEMBERS EACH SPEND AN AVERAGE 3 HOURS A WEEK WASHING LINENS, WATERING FLOWERS, CHANGING CANDLES, POLISHING BRASS, ETC.		

Religious Education

St. Jane's Religious Education serves the needs of the religious instruction of children as well as adults. We have regular weekly religious education classes for children Pre-K through grade 12, RCIA, bible study, and parent sessions. Children are lead into a deeper relationship with Jesus as they learn about their faith in the weekly Religious instructions being formed in the sacraments, scripture, morality, prayer and Christian living. They learn under the guidance of wonderful volunteers who love to share their faith. Youth Ministry serves the needs of our high school youth to socialize,

stay connected to their parish, and grow in their faith. The students are given valuable lessons to help them grow into young adults. Volunteers make up the vast majority of our help in religious education and they are a valuable asset to our parish. Parent volunteers help in various ways: office help, coordinating the Christmas and end-of-year socials, ironing costumes, door monitors, and service outreach. Please, make some time to thank the volunteers who so generously help in religious education. *Submitted by Sally Daniel.*

STEWARDSHIP OF TREASURE	\$21,958 2014 INCOME	\$14,860 2014 NON-PAYROLL EXPENSE	STEWARDSHIP OF TIME & TALENT	90 JR HIGH STUDENTS	10 VOLUNTEERS SERVING JUNIOR HIGH	18-25 HIGH SCHOOL YOUTH MINISTRY STUDENTS	3 VOLUNTEERS SERVING HIGH SCHOOL YOUTH MINISTRY
	\$37,903 2015 INCOME	\$25,273 2015 NON-PAYROLL EXPENSE		130 PARTICIPANTS IN ADULT EDUCATION INCLUDING BIBLE STUDY & CHURCH HISTORY COURSES, & SACRAMENTAL PARENT MEETINGS		6 ADULT & 6 STUDENT VOLUNTEERS SERVING PRE-K	18 PRE-K STUDENTS
\$32,250 2016 INCOME BUDGET	\$34,800 2016 NON-PAYROLL BUDGET	176 FAMILIES	10 YOUTH & 3 ADULTS ATTENDED "ENCOUNTER THE GOSPEL OF LIFE" AT UMD	162 STUDENTS IN GRADES K-8	24 TEACHERS & AIDS SERVING GRADES K-8		

St. Martin's Cloak

In the spirit of St. Martin, who tore his military cloak in half to share with a beggar, St. Martin's Cloak provides financial and other assistance to those in need, particularly those in our parish. Financial assistance is completely confidential and was funded through monthly Poor Box and Faith Direct collections, direct parishioner gifts, the St. Vincent de Paul Baltimore Council Clothing Bin, the Knights of Columbus, and memorials. Long term problems were referred to community resources, such as Catholic Charities of the Archdiocese of Washington Parish Partners, Interfaith Works, the St. Vincent de Paul Society at St. Raphael Parish, Mother Seton Parish, and the Baltimore Council, and experts (legal, financial, etc.) in our own parish. *Submitted by Greg Storstrom.*

STEWARDSHIP OF TIME, TALENT, & TREASURE	10 VOLUNTEERS	700 HOURS SERVING THE PARISH & COMMUNITY	10 TURKEY MEALS FROM CATHOLIC CHARITIES DISTRIBUTED AT THANKSGIVING
	65 REQUESTS FILLED FOR UTILITY, RENT, OTHER EXPENSES; FROM ORGANIZATIONS THAT PROVIDE MEALS & OTHER SERVICES TO THOSE IN NEED		50 NAMES PROVIDED TO SODALITY FOR THE ADVENT GIVING TREE
\$208 AVERAGE AID	\$3,333.20 OPENING BANK BAL	\$1,855.39 CLOSING BANK BAL	4 REQUESTS FROM PARISHIONERS 61 REQUESTS FROM PARISH NEIGHBORS

Sodality

Established in 1951, the Sodality Guild is the oldest organization in the parish. In addition to fostering devotion to the Blessed Mother, the Sodality adopted as its mission: spiritual development, service to the church and community, social action and fundraising for special needs. The Sodality welcomes new members and invites all women of the parish to attend its functions. Annual overhead for the various programs – purchased gifts for giving tree items not returned, underwriting most of the costs of the communion breakfast and morning of recollection to keep the price affordable. Also, this past year we hosted a meeting of the archdiocesan sodality union, welcoming representatives from each of the parishes who have sodalities. This expense was significant but occurs only once every few years. At the conclusion of the fiscal year, the Sodality tithes to the parish based on our balance of funds. *Submitted by Ellen Larsen and Liz Strand.*

Ladies of Charity

Ladies of Charity was founded by St. Vincent de Paul in 1617 to serve the poor and sick in Lyon, France. Today, nearing a four hundred year anniversary in 2017, the Ladies of Charity continue the mission "To Serve Rather Than Be Served." Ladies of Charity participate throughout the world in serving those less fortunate in the spirit of love and dignity. Here in the Archdiocese of Washington, LOC have 500 members. Ladies of Charity have been active in St. Jane de Chantal Parish since 1961. Over these many years we continue to make the Monday afternoon Mass or Liturgy of the Word and visits at the Bethesda Health and Rehabilitation Center the main focus of our mission, to include the Christmas Party held every year. We meet four times a year, generously support St. Ann's and Birthright through donations, participate in the archdiocese LOC luncheon every March, and the annual National LOC Assembly. *Submitted by Maryann Rooney.*

STEWARDSHIP OF TIME, TALENT, & TREASURE	\$18,726 FASHION SHOW & PLANT SALE NET INCOME	\$22,305 OPENING BANK BALANCE
	1000+ HOURS SERVING THE PARISH & COMMUNITY	\$28,016 CLOSING BANK BALANCE
6 SIGNATURE EVENTS: FALL COMMUNION BREAKFAST, ADVENT GIVING TREE, WEDDING ANNIVERSARIES' MASS & BRUNCH, LENTEN MORNING OF RECOLLECTION, MAY CROWNING, & BLOOD DRIVE		
252 MEMBERS	8 UNITS	\$2,500 SCHOLARSHIP TO A JUNIOR SODALIST ATTENDING A CATHOLIC HIGH SCHOOL

STEWARDSHIP OF TIME, TALENT, & TREASURE	30-40 PATIENTS SERVED AT BETHESDA HEALTH & REHABILITATION CENTER THROUGH WORSHIP & SOCIAL ACTIVITIES	\$229.55 OPENING BANK BAL
		\$234.55 CLOSING BANK BAL
11 VOLUNTEERS		

There are numerous other civic and neighborhood ministries for which many of our parishioners provide countless volunteer hours of service. The two organizations highlighted are the ones that have bank accounts associated with our parish.

Financial Highlights for the School

St. Jane de Chantal School, founded in 1953, is a Christ-centered, educational community committed to the individual needs of students through a flexible and innovative curriculum. The administration and faculty recognize their obligation to provide a school that is unique, contemporary and oriented to Christian service. It is a school with over 500 students in grades pre-K (4 yr. olds) through 8th grade, founded on Catholic tradition. In 2011, the school was awarded the National Blue Ribbon Award by the U.S. Department of Education.

- Educational enhancing technology is utilized including "SMART" boards, Net books and computer classes.
- Parents are encouraged to share in their child's education and are welcomed as volunteers including teacher's aides, book readers, lunch angels, room parents, field trip chaperones, junior sodality coordinators and positions within the Home and School Association (H.S.A.). Music, band, choir, art and physical education are offered. Sporting programs are offered throughout the year with participation in the Catholic Youth Organization (CYO).

- The programs of the Home and School Association (H.S.A.) and the Catholic Youth Organization (CYO) are described in this annual report. The school also has an advisory group, the St. Jane de Chantal School Board, which currently has 12 members with standing subcommittees of school budgeting and marketing.

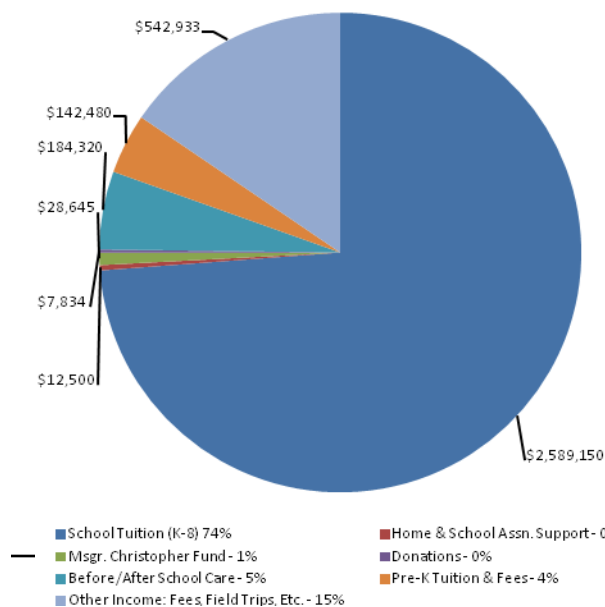


"DUKE" THE DOG
(SCHOOL MASCOT)

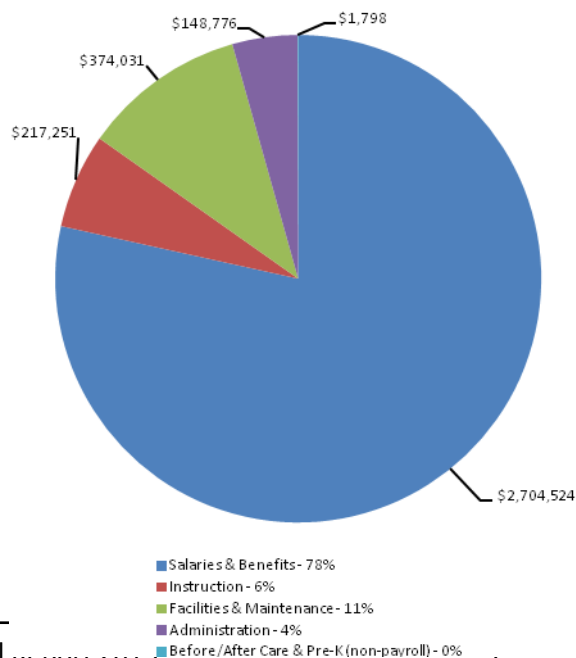
The two pie charts associated with this school report show the sources of revenue for the school and the expense allocations. Tuition accounts for 74% of the school income. Salaries and benefits represent 76% of the expenses. Facilities and maintenance includes refurbishing of the De Chantal Room cafeteria (\$39,000) and installation of a new sound system in

737), both of which were covered by H.S.A. \$12,500 contributed for teacher development by H.S.A. reflects in the school totals. Other capital expenses include classroom preparation work for the second Pre-K room, sprinkler system upgrades in the school facilities, painting, new resource room, etc.

◆ SCHOOL OPERATING INCOME ◆



◆ SCHOOL EXPENSES ◆



Home & School Association

The Home and School Association (HSA) values the critical role parents play in the development and education of their children. It promotes open communication, goodwill, and cooperation among parents, faculty, and administration. Under the guidance of an Executive Board, the HSA directs and coordinates parental support through activities, social functions and fundraisers, welcomes and integrates new parents into the St. Jane de Chantal community, and provides forums for parent education. The HSA raises money through fundraisers such as the bi-annual gala, the bi-annual DeChantal Dash, the cornhole tournament, the fall

wrapping paper sale, the Christmas bazaar, the pancake supper, and the summer-reading book fair. Funds raised through these events go to a teachers' education fund, the Monsignor Christopher fund, teachers' gifts, improvements to the school and to offset the cost of some social events that bond the community. Large projects occur biannually and vary year-to-year based on the amount raised. These projects over the last several years include a front office renovation, a renovation of the library, a new art and science lab, and an update to our cafeteria and kitchen. *Submitted by Susan Myers.*

STEWARDSHIP OF TREASURE	\$232,144.32 OPENING BANK BALANCE	\$297,003.49 ADDITIONS	-\$358,269.26 DEDUCTIONS
	\$170,878.55 CLOSING BANK BALANCE		
\$54,737 FACILITIES IMPROVEMENT	\$12,500 PROVIDED FOR TEACHER DEVELOPMENT		

STEWARDSHIP OF TIME & TALENT	5000+ HOURS SUPPORTING THE SCHOOL	250+ VOLUNTEERS	26 PROGRAMS, EVENTS, & FUNDRAISERS
	223 VOLUNTEERS PROVIDED MORE THAN 3,000 HOURS PROVIDING HOT LUNCHES		

CYO

Sponsors athletic programs for all parish (parish and school) children from kindergarten through high school. "The purpose of CYO Athletics is to provide and promote recreational activity, which, by its nature will lead toward the development of Christian ideals in the youth served" (Archdiocese of Washington *CYO Athletic Handbook*).

Sources of income include: sports teams registration fees, T-Ball BBQ, Poinsettias Sale, De Chantal Open Golf Tournament, and the De Chantal Dash contribution from St. Jane H.S.A. (\$30,000).

Expenses include: sports teams registration fees to the Archdiocese of Washington CYO, equipment and uniforms, sports fields and basketball court permits, supplies for the T-Ball BBQ, poinsettia purchases, CYO Appreciation Night.

The CYO Facilities Improvement bank account contains the H.S.A. contribution of \$30,000 and \$40,000 from the CYO. *Submitted by Mark Quinn.*

STEWARDSHIP OF TREASURE	\$119,586 MAIN ACCOUNT OPENING BANK BAL	\$63,014 MAIN ACCOUNT CLOSING BANK BAL	STEWARDSHIP OF TIME & TALENT	22 COMMISSIONERS	25 BOARD MEMBERS	40 PARENT VOLUNTEERS	11,3000 TOTAL VOLUNTEER HOURS
	\$1,326 GOLF TOURNAMEN T OPENING BANK BAL	\$38,825 GOLF TOURNAMEN T CLOSING BANK BAL		3 SIGNATURE EVENTS: POINSETTIAS SALE, DE CHANTAL OPEN GOLF TOURNAMENT', & CYO APPRECIATION NIGHT			226 TOTAL VOLUNTEERS
	\$0 FACILITIES IMPROVEMENT OPENING BANK BAL	\$70,000 FACILITIES IMPROVEMENT CLOSING BANK BAL		8 SPORTS	484 DISTINCT PARTICIPANTS	164 COACHES	6 CHAMPIONSHIPS

St. Jane Frances de Chantal Parish & School
Fiscal Year Ending June 30

	2014 Prior FY Year	2015 Current FY Year	2016 Budget
Parish Operating Income			
Offertory Collections	\$1,230,826	\$1,208,672	\$1,220,000
Donations & Bequests	\$78,226	\$86,539	\$30,600
Forward in Faith	\$425	\$550	\$0
Investment Income-Operations Use	\$7,822	\$13,657	\$6,500
St. Louis Church Donation	\$12,750	\$12,750	\$12,750
Religious Education	\$21,958	\$37,903	\$32,250
Christmas, Easter, Maintenance, etc.	\$232,306	\$203,074	\$200,300
Maintenance Collection (Monthly)	\$83,820	\$107,798	\$100,000
Subtotal Parish Operating Income	\$1,668,133	\$1,670,943	\$1,602,400
Change in Market Value & Investment Income	\$98,258	\$28,853	\$0
Total Parish Operating Income	\$1,766,391	\$1,699,796	\$1,602,400
Parish Expenses			
Salaries & Benefits	\$902,504	\$892,616	\$929,570
Parish Life & Worship	\$74,949	\$97,051	\$86,620
Rectory & Parish Clergy	\$18,428	\$17,668	\$15,900
Religious Education	\$25,273	\$14,860	\$34,800
Social Concerns	\$18,871	\$23,767	\$19,000
Administration & Other	\$64,161	\$64,042	\$66,200
Facilities & Maintenance	\$256,013	\$253,177	\$241,300
Archdiocese Assessments	\$197,197	\$223,521	\$198,000
Parish Other: Fundraising, etc.	\$12,981	\$18,873	\$11,000
Total Parish Expenses	\$1,570,377	\$1,605,575	\$1,602,390
Net Parish Income	\$196,014	\$94,221	\$10
Capital Improvements	\$150,675	\$76,029	\$0
Net Parish Income (Loss)	\$45,339	\$18,192	\$10
National Collections	\$53,446	\$70,206	
School Tuition (K-8)	\$2,587,055	\$2,589,150	\$2,676,750
Home & School Association Support	\$25,900	\$12,500	\$12,500
Msgr. Christopher Fund (Parish Support)	\$20,482	\$28,645	\$17,000
Donations	\$61,127	\$7,834	\$8,000
Before/After School Care	\$128,268	\$184,320	\$135,000
Pre-K Tuition & Fees	\$108,500	\$142,480	\$297,000
Other Income: Fees, Programs, etc.	\$468,619	\$542,933	\$383,240
Sub-total Operating Income	\$3,399,951	\$3,507,862	\$3,529,490
Endowment Fund: Value Inc. & Investment Inc.	\$108,717	\$45,415	\$0
Total School Income	\$3,508,668	\$3,553,277	\$3,529,490
Salaries & Benefits	\$2,597,582	\$2,704,524	\$2,863,417
Instruction	\$234,663	\$217,251	\$220,940
Facilities & Maintenance	\$405,273	\$374,031	\$312,800
Administration	\$153,827	\$148,776	\$104,295
Before/After care & Pre-K (Non-payroll)	\$13,683	\$1,798	\$14,500
Total School Operating Expenses	\$3,405,028	\$3,446,380	\$3,515,952
Net School Income (Loss)	\$103,640	\$106,897	\$13,538
Capital Improvements	\$74,924	\$104,755	\$0
Repayment to Endowment Fund			\$9,400
Net School Income (Loss)	\$28,716	\$2,142	\$4,138

St. Jane Frances de Chantal Parish Giving Opportunities

Offertory Collection: Is used to fund the operating expenses of the parish, which includes paying the staff; paying our bills for utilities, supplies, etc.; putting on programs; and covering normal maintenance such as cleaning our facilities.

Maintenance Collection: Is used to pay for major parish improvements, as well as major repairs that have developed over time. Since many parts of the parish are over 60 years in operation and the most recent additions are over 15 years in use.

Easter, Christmas, and Holy Days: Are used in conjunction with the offertory collection to pay the operational expenses of the parish.

Msgr. Christopher Fund: Provides need-based scholarships to families in our school. During the 2014-2015 school year, the fund awarded 17 families a total of \$28,645 in financial assistance, which was received through Faith Direct, the Poor Box, and memorials.

School Endowment Fund: Funds large school improvement projects, such as the recent upgrade of school facilities to accommodate a second Pre-K class at a cost of \$18,700. Please remember the St. Jane de Chantal School Endowment Fund (CFC # 32653) if you participate in the **Combined Federal Campaign**.

Saint Martin's Cloak: Provides financial and other assistance to parishioners and parish neighbors in need.

Poor Box: Is designated each week for a specific local charity. Cash or checks may be placed in one of the red containers located inside the main doors of church.

Methods of Giving: Contributions to the offertory, maintenance, Easter, Christmas, and holy day collections are received from: registered parishioners using weekly envelopes containing checks or cash; eGiving through Faith Direct—which supports credit/debit cards, direct bank withdrawals, and smartphone apps; unidentified cash and loose checks placed in the collection basket; and stock transfers, donor-advised funds, and IRA charitable contributions.

Memorial and Tribute Gifts: Memorial and tribute gifts can be designated for the parish, school, parish organizations, the Msgr. Christopher Fund, the School Endowment Fund, and Saint Martin's Cloak.

Gifts of Stock: Shares of appreciated stock or mutual fund shares may also be donated to the parish, school, and parish organizations by executing a stock transfer to a brokerage account in the name of St. Jane de Chantal Parish. To assure proper credit of your gift, notify the parish office in advance.

Planned Giving: To better understand a donor's wishes in leaving a bequest to St. Jane de Chantal Parish, it is important for the donor to contact the parish office and discuss with the pastor.